

WATER-SEWER COMMINISSORS MINUTES  
June 12, 2012

Present: Leo Collette, Charlie Packard, George Cornwall, Val Daigle  
Absent: Dave Berger

1. The water-Sewer Commissioners approved the agenda of June 12, 2012
2. George made a motion to approve the minutes of May 15, 2012 seconded by Val. Unanimous
3. Tank update: The Commissioners are still waiting for the new water tank to go on line.
4. Leo reported that the water-sewer and DPW office will be located at 17 Central Street starting July 1, 2012. A motion was made seconded by George to meet with the Town Administrator and the Chairman of the Board of Selectmen to go over staffing as soon as possible. The Commissioners also would like to meet back down at the water-sewer dpw office instead of town hall.
5. The Commissioners reviewed a request from Mr. Martin 22 Main St. He had filled his pool and did not contact the office to read his meter. He had trouble with the pool and had to drain the pool. When he did refill the pool again he did call the office. The Commissioners approved using the consumption from the meter for both fills.
6. The next meeting of July 10, 2012 will be will be reschedule to the following week of July 17, 2012
7. At Charlie's suggestion Elaine made up a notice to be sent out with the water-sewer billing reminding customers that when filling pools they must call the office for a water employee to go read the meter prior to filling and then when they are finished for the water employee to go back to get the reading to receive an adjustment on the sewer portion.

George made a motion to place in the Rules & Regulations as follows:  
Anyone on town sewer and is filling a pool **MUST** call the office to have a water department employee read the meter prior to filling the pool and they must read the meter when the pool is filled to receive an adjustment on their sewer bill

Val seconded. Unanimous

8. The Commissioners reviewed site plan review for 4 Central Street. The Drake Building and the Zinna building located on Main Street are tied in together for water and sewer. The Drake Building at 4 Central Street will be town down and rebuilt for a barber shop. The Commission voted to have 4 Central Street to have their own separate connection for the water line and sewer line and not be tied in with the building located on Main Street. A letter will be sent to the owners and a copy to the Planning Board.
9. Leo reported as of July 1, 2012 the Water; Sewer and DPW office will be located at 17 Central Street. The Commissioners would like to hire someone part time to work with "Elaine so that when she retires the person can step into the full time position. The Commissioners would like to meet with the Town Administrator and the Chairman of the Selectmen.
10. Leo reported that the lake level was down 3 inches. (see attached) He also gave the commission a copy of a letter to be sent to Veolia Water that an invoice for legal fee's related to the 2011 contract for the operation of the Ashburnham-Winchendon water filtration plant. (see attached) The next construction meeting will be Thursday June 14, 2012 at 10AM.
11. George reported that no one had called Chris from FW Webb to find out if they have a VaS inventory system. George also reported that new boards are needed at Upper Naukeag dam.
12. George made a motion at 6:56 PM to adjourn seconded by Val unanimous.

Respectfully submitted,

Elaine Cormier, Admin Clerk

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